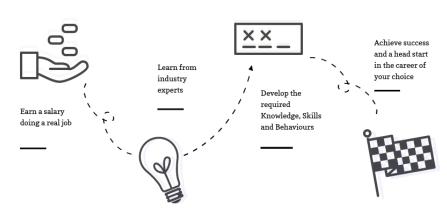


## What is an Apprenticeship?

An Apprenticeship is a structured training programme based in a workplace, normally for a minimum of 12 months. As an Apprentice you will earn a wage whilst you train. At the end of your Apprenticeship you will be awarded a recognised Apprenticeship certificate and sometimes the opportunity to be interviewed for a permanent job.



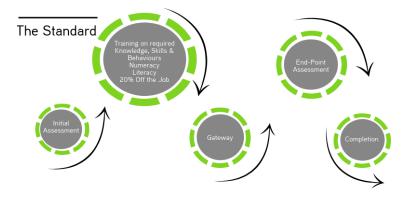
### Who is an Apprenticeship for?

An Apprenticeship is for anyone who wants to up skill in their chosen field of work regardless of their age or employment status. Trailblazer Standards encourage employers to not only bring in new talent but to develop existing employees; Apprenticeships range from level 2 up to degree level.

### What will be expected of me as an Apprentice?

As an Apprentice you will be employed and expected to go to work under the terms of your contract. Often an Apprentice will be employed on a short-term contract which will expire once they have completed their Apprenticeship. Apprentices will be expected to commit to their development process, complete course work, gather evidence if required and attend regular training sessions.

# What is involved in an Apprenticeship?



## Will I have to pay for my Apprenticeship?

Apprentices shouldn't be expected to have any costs recovered from them for their Apprenticeship training. Employers are not allowed to try to recover costs from an Apprentice who decides to leave their programme early either.



### How much will I earn as an Apprentice?

How much you earn is dependant on a number of things, but salary is at the discretion of the employer. An entry level apprentice can be employed on an <u>apprenticeship wage</u>, although many employers seek to pay nearer the <u>national minimum wage</u> or living wage. For those above the age of 19, the apprenticeship wage can be paid for the first year, after then the applicable national minimum wage must be paid. There is no recommended legal wage for those employees who are already employed but are seeking career advancement through their apprenticeship.

## How do I find an Apprenticeship?

There are many ways to enrol onto an Apprenticeship, you could:

- Use the Apprenticeship service located on the .gov website
- Search job sites
- Speak to your employer about opportunities within your organisation
- Find a training provider who may have links with employers looking to employ an Apprentices

## How do I find a Training Provider?

Training Providers who deliver Apprenticeship training must be approved by the Education and Skills Funding Agency through the <u>Register of Approved Training Providers (RoATP)</u>. You should always check your training provider is on this register before working with them.