



CIWM

Qualifications

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*End-Point Assessment*

# End-Point Assessment Fees and Charges

Together, we stand for a world beyond waste

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# Introduction

## Welcome to the End-Point Assessment Fees and Charges document.

CIWM is an awarding organisation and charity that develops qualifications for those working in cleaning, street cleansing, facilities management, resource management, recycling and parking from operative through to management level.

As the leading professional body for resource and waste professionals, CIWM (Chartered Institution of Wastes Management) is the voice of the sector and represents over 5,500 individuals in the UK and overseas.

CIWM has a unique understanding of the sector. Our professional knowledge and trusted reputation enable us to inform and influence legislation and policy, playing a vital part in shaping the future role and reputation of the sector.

## Outline of Charges

The charges published in this document are effective during the period between 1<sup>st</sup> January 2021 and 31<sup>st</sup> December 2022.

This document provides the following information:

- Registration Fees
- Charges based upon one learner and a tariff of between 15%-20% of the funding band cap
- Re-sits / re-takes charges
- Examples of when discounts may be applied
- Payment

Please note that the charges quoted in this document are accurate at the time of publication and are for CIWM-Assessment End-Point Assessment only. Those planning to undertake a CIWM qualification will need to refer to CIWM's Registration and Charges 2021 which are available on the CIWM website.

Charges in this document relate to End-Point Assessment for Apprenticeships in England only; apprenticeships in Scotland, Wales and Ireland do not contain end-point assessments.

In the event of non-payment, CIWM-Assessment reserves the right to cancel future end-point assessments and to suspend registrations.

# End-Point Assessment Fees and Charges

## Registration Fee

All apprentices should be registered 6 months prior to Gateway for end-point assessment with CIWM.

If a learner is withdrawn from their Apprenticeship, their registration fee can be transferred to a replacement learner within a four-week period of that withdrawal. However, this fee is only transferrable once, should the replacement learner also withdraw the fee will be forfeit.

## Apprenticeship Standard Fees

### Metal Recycling General Operative

	Cost
End-Point Assessment Charge *	£1800
Multiple Choice Question test Re-sit / Re-take**	£40
Professional Discussion Re-sit / Re-take**	£180
Observation Re-sit / Re-take **	£180

\* Charges are inclusive of all associated eligible costs and any required adjustments to support access to learning that are deemed reasonable. Additional charges may apply where significant costs to support such adjustments are incurred.

\*\* Mileage is not included; this will be charged at a rate of 0.45p a mile.

### Waste Resource Operative

	Cost
End-Point Assessment Charge*	£900
Multiple Choice Question test Re-sit / Re-take **	£40
Professional Discussion (per PD) Re-sit / Re-take**	£180
Observation (Per Observation) Re-sit / Re-take **	£180

\* Charges are inclusive of all associated eligible costs and any required adjustments to support access to learning that are deemed reasonable. Additional charges may apply where significant costs to support such adjustments are incurred.

\*\* Mileage is not included; this will be charged at a rate of 0.45p a mile.

### Safety, Health and Environment Technician

	Cost
End-Point Assessment Charge*	£750
Knowledge Test Re-sit / Re-take**	£60
Professional Discussion Re-sit / Re-take**	£180
Project / Presentation Re-sit / Re-take**	£180

\* Charges are inclusive of all associated eligible costs and any required adjustments to support access to learning that are deemed reasonable. Additional charges may apply where significant costs to support such adjustments are incurred.

\*\* Mileage is not included; this will be charged at a rate of 0.45p a mile.

### Healthcare Cleaning Operative

	Cost
End-Point Assessment Charge*	£540
Knowledge Test Re-sit / Re-take**	£60
Professional Discussion Re-sit / Re-take**	£180
Project / Presentation Re-sit / Re-take**	£180

\* Charges are inclusive of all associated eligible costs and any required adjustments to support access to learning that are deemed reasonable. Additional charges may apply where significant costs to support such adjustments are incurred.

\*\* Mileage is not included; this will be charged at a rate of 0.45p a mile.

### Metal Recycling Technical Manager

	Cost
End-Point Assessment Charge *	TBC

\* Charges are inclusive of all associated eligible costs and any required adjustments to support access to learning that are deemed reasonable. Additional charges may apply where significant costs to support such adjustments are incurred.

\*\* Mileage is not included; this will be charged at a rate of 0.45p a mile.

## Discounts

CIWM Assessment may apply discretionary discounts for reasons such as:

### Cohorts of learners

When cohorts of apprentices are managed towards a common assessment period (day), CIWM Assessment will consider the application of a discount in lieu of Assessor travel and invigilation charges, to allow for consecutive assessments in one day.

Where this is not possible or not facilitated, charges will revert to CIWM-Assessments standard rate.

### Volumes of learners

Where an employer is able to provide a specified number of apprenticeship assessments e.g. 10 within an agreed time frame, CIWM Assessment will agree to the application of a discount to the assessment fees.

Where fulfilment of the agreement is not met, charges will revert to CIWM-Assessment standard rate.

### Supply of resource

Where an employer can supply suitable and sufficient resources in support of written /MCQ assessment, CIWM-Assessment will apply a discount against invigilation costs.

In some instances, it may be appropriate to increase the tariff from 15% to reflect employer's circumstances.

## Payment

Invoices will be invoiced on a 30-day account.

If the scheduled EPA is less than 30 days from the date of the invoice, it must be settled prior to assessment.

Results will not be issued until the account is settled in full.



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## More for professional life

Our mission is to unite, equip and mobilise our professional community to lead, influence and deliver the science, strategies, businesses and policies for the sustainable management of resources and waste.

For more information about how we can support you, visit [ciwm.co.uk](http://ciwm.co.uk).

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