



CIWM

Qualifications

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Fees and Charges

Together, we stand for a world beyond waste

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Every effort has been made to ensure that the information contained in this publication is accurate at the time of going to press. The information in this book is for guidance only and CIWM cannot be held responsible for any inaccuracies.

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Introduction

Welcome to the CIWM Fees and Charges 2021 document.

CIWM is an awarding organisation and charity that develops qualifications for those working in cleaning, street cleansing, facilities management, resource management, recycling and parking from operative through to management level.

As the leading professional body for resource and waste professionals, CIWM (Chartered Institution of Wastes Management) is the voice of the sector and represents over 5,500 individuals in the UK and overseas.

CIWM has a unique understanding of the sector. Our professional knowledge and trusted reputation enables us to inform and influence legislation and policy, playing a vital part in shaping the future role and reputation of the sector.

This document contains everything you need to know about CIWM registration charges for 2021. The charges published in this document are effective during the period between 1st January 2022 and 31st December 2022. It is the responsibility of the approved CIWM (WAMITAB) Qualifications Centre to ensure the most up to date version is in use.

This document provides the following information:

- **Section 1:** provides you with information on the administration charges associated with the CIWM (WAMITAB) Qualifications Centre network.
- **Section 2:** outlines the registration charges associated with the qualifications we offer as well as the CIWM Operator Competence scheme and Continuing Competence scheme.
- **Section 3:** provides the pricing for materials, courses and programmes developed by CIWM.

Please note that the charges quoted in this document are accurate at the time of publication and are for CIWM registration only – those planning to undertake a CIWM qualification will need to contact an approved CIWM (WAMITAB) Qualifications Centre for training and assessment fees.

In the event of non-payment, CIWM reserves the right to withdraw CIWM (WAMITAB) Qualifications Centre recognition, withhold certificates and to suspend registrations.

Section 1: Administration Charges

1.1 CIWM (WAMITAB) Qualifications Centre Admin Charges

These charges apply to CIWM (WAMITAB) Qualifications Centre that are registered to offer regulated qualifications across the UK.

	Fee
New CIWM (WAMITAB) Qualifications Centre Approval	£850
Minimum Annual Invoice Level (i.e. to register 20+ candidates per year)	£850
EQA Visits	£400
Portfolio review by EQA where CIWM (WAMITAB) Qualifications Centre is not 'self-authorising' (per Learner)	£25
Administration Charge for Quartz Data Amendments (e.g. name changes)	£20

1.2 Operator Competence Scheme Qualification Admin Charges

	Fee
Interim certification*	£22
Changes to registered qualification (No charge if change is made within 3 months of registration date)	£60
Replacement Certificate**	£49
Certificate of Competence (where a qualification is awarded by another awarding body)	£49
Bespoke unit packages (e.g. if CIWM (WAMITAB) Qualifications Centre require smaller number of units, units from different qualifications etc.)	Bespoke

* This refers to certification for part-achievement of qualifications, where the learner is registered for the full qualification.

** CIWM (WAMITAB) Qualifications Centres are responsible for the accuracy of data submitted to CIWM QuartzWeb. If the details on a certificate (e.g. learner name, units etc.) are found to be incorrect, the CIWM (WAMITAB) Qualifications Centre will be charged for a replacement certificate.

1.3 All Other Qualification Admin Charges

	Fee
Interim certification*	£17
Changes to registered qualification (No charge if change is made within 1 month of registration date)	£40
Replacement Certificate**	£49
Bespoke unit packages (e.g. if CIWM (WAMITAB) Qualifications Centre require smaller number of units, units from different qualifications etc.)	Bespoke

* This refers to certification for part-achievement of qualifications, where the learner is registered for the full qualification.

** CIWM (WAMITAB) Qualifications Centres are responsible for the accuracy of data submitted to CIWM QuartzWeb. If the details on a certificate (e.g. learner name, units etc.) are found to be incorrect, the CIWM (WAMITAB) Qualifications Centre will be charged for a replacement certificate.

1.4 Enquiries and Appeals

Stage	Description	Fee
1	Enquiry – Test result	£10
2	Appeal – Outcome of an Enquiry	£50
2	Appeal – Action or Sanction	£350
2	Appeal – Action or Sanction (withdrawal of approval for a specific qualification(s) delivered by the CIWM (WAMITAB) Qualifications Centre)	£350
2	Appeal – Action or Sanction (withdrawal of approval for all qualifications delivered by the CIWM (WAMITAB) Qualifications Centre)	£350
2	Appeal – Qualification approval or staff approval	£50
2	Appeal – CIWM (WAMITAB) Qualifications Centre Approval	£350
2	Appeal – Application for access arrangements and special consideration	£50
2	Appeal – withdrawal of CIWM (WAMITAB) Qualifications Centre Approval	£350
3	Independent Appeals Board	£350

For further information about enquiries and appeals, please refer to our Enquiries and Appeals policy (104)

Section 2: Registration Charges

2.1 Operator Competence Scheme

2.1.1 Operator Competence Qualifications for High Risk Waste Facilities

	Operator Competence Level 4 + CoTC	Operator Competence Level 4 only	CoTC Only
CIWM WAMITAB Level 4 High Risk Operator Competence for Managing Hazardous Open Landfill (HROC1)	£357	£273	£175
CIWM WAMITAB Level 4 High Risk Operator Competence for Managing Non-Hazardous Open Landfill (HROC2)	£357	£273	£175
CIWM WAMITAB Level 4 High Risk Operator Competence for Closed Landfill (HROC3)	£357	£273	£175
CIWM WAMITAB Level 4 High Risk Operator Competence for Managing Transfer of Hazardous Waste (HROC4)	£357	£273	£175
CIWM WAMITAB Level 4 High Risk Operator Competence for Managing Thermal Treatment of Hazardous Waste (HROC5)	£357	£273	£175
CIWM WAMITAB Level 4 High Risk Operator Competence for Managing Physical and Chemical Treatment of Hazardous Waste (HROC6)	£357	£273	£175

2.1.2 Operator Competence Qualifications for Medium Risk Waste Facilities

	Operator Competence Level 4
CIWM WAMITAB Level 4 Medium Risk Operator Competence for Non-Hazardous Waste Treatment and Transfer (MROC1)	£136.50
CIWM WAMITAB Level 4 Medium Risk Operator Competence for Physical Treatment (MROC2)	£136.50
CIWM WAMITAB Level 4 Medium Risk Operator Competence for Open Windrow Composting (MROC3)	£136.50
CIWM WAMITAB Level 4 Medium Risk Operator Competence for Closed Vessel Composting (MROC4)	£136.50
CIWM WAMITAB Level 4 Medium Risk Operator Competence for Anaerobic Digestion (MROC5)	£136.50
CIWM WAMITAB Level 4 Medium Risk Operator Competence for Storage of Digestate (Wales Only) (MROC6)	£136.50
CIWM WAMITAB Level 4 Medium Risk Operator Competence for Storage of Non-Hazardous Wastes (England Only) (MROC6b)	£136.50
CIWM WAMITAB Level 4 Medium Risk Operator Competence for Open Inert Landfill (MROC7)	£136.50

	Operator Competence Level 4
CIWM WAMITAB Level 4 Medium Risk Operator Competence for Open Inert Landfill Single Waste Stream (MROC8)	£136.50
CIWM WAMITAB Level 4 Medium Risk Operator Competence for Closed Inert Landfill (MROC9)	£136.50
CIWM WAMITAB Level 4 Medium Risk Operator Competence for Non-Hazardous Sludge and Land Spreading (MROC10a and b)	£136.50
CIWM WAMITAB Level 4 Medium Risk Operator Competence for Dredgings (MROC11)	£136.50
CIWM WAMITAB Level 4 Medium Risk Operator Competence for Non-Hazardous Waste Transfer (MROC12)	£136.50
CIWM WAMITAB Level 4 Medium Risk Operator Competence for Contaminated Land Remediation (MROC13)	£136.50
CIWM WAMITAB Level 4 Medium Risk Operator Competence for Household Waste Recycling Centres (MROC14a and b)	£136.50
CIWM WAMITAB Level 4 Medium Risk Operator Competence for Non-Hazardous Clinical Waste Treatment (MROC16)	£136.50
CIWM WAMITAB Level 4 Medium Risk Operator Competence for Non-Hazardous Clinical Waste Transfer (MROC16)	£136.50
CIWM WAMITAB Level 4 Medium Risk Operator Competence for Storage of Hazardous Waste (MROC17)	£136.50
CIWM WAMITAB Level 4 Medium Risk Operator Competence for Mechanical Biological Treatment (MROC18)	£136.50
CIWM WAMITAB Level 4 Certificate in Waste and Resource Management (VRQ406, VRQ407, VRQ408, VRQ409, VRQ410, VRQ411, VRQ412, VRQ413)	£136.50

2.1.3 Operator Competence Qualifications for Low Risk Waste Facilities

	Operator Competence Level 4
CIWM WAMITAB Level 4 Low Risk Operator Competence for Non-Hazardous Waste Transfer and Storage (LROC1)	£90
CIWM WAMITAB Level 4 Low Risk Operator Competence for Non-Hazardous Treatment to Produce Soil (LROC2)	£90
CIWM WAMITAB Level 4 Low Risk Operator Competence for Inert Storage and Transfer (LROC3)	£90
CIWM WAMITAB Level 4 Low Risk Operator Competence for Inert Physical Treatment (LROC4)	£90
CIWM WAMITAB Level 4 Low Risk Operator Competence for Construction Waste (LROC5)	£90

2.1.4 Other Operator Competence Qualifications

	Operator Competence Level 4
CIWM WAMITAB Level 4 Operator Competence for Managing Thermal Treatment Facilities (AOC01a, AOC01b, AOC01c, AOC01d)	£273

2.1.5 Continuing Competence Scheme

	England & Wales	Northern Ireland	Scotland
Continuing Competence Test	£154	£154	-

Please note: once a continuing competence certificate expires, CIWM will not issue a replacement certificate.

2.2 All Other Qualifications

2.2.1 Level 1 RQF Qualifications

	Qualification Fee
CIWM WAMITAB Level 1 Award in Cleaning Principles – CP1	£72.50
CIWM WAMITAB Level 1 Award in Reuse and Refurbishment – RR1	£72.50
CIWM WAMITAB Level 1 Award in Waste and Recycling – WR1	£72.50
CIWM WAMITAB Level 1 Award in Principles of Infection Prevention and Control – PIPC1	£72.50
CIWM WAMITAB Level 1 Diploma in Recycling Activities – GROC1, GRORP1, GROWE1, GROVEC1	£72.50

2.2.2 Level 1 RQF Qualifications: Practical Cleaning Skills Suite

	1 st Award	Subsequent Award
CIWM WAMITAB Level 1 Award in Practical Cleaning Skills (Bathrooms) - PCC1	£25.00	£16.00
CIWM WAMITAB Level 1 Award In Practical Cleaning Skills (Bodily fluids, spillages and hazardous items) - PCD1	£25.00	£16.00
CIWM WAMITAB Level 1 Award in Practical Cleaning Skills (Buff floor surfaces) - PCN1	£25.00	£16.00
CIWM WAMITAB Level 1 Award in Practical Cleaning Skills (Dry sweep and damp mop floors) - PCE1	£25.00	£16.00
CIWM WAMITAB Level 1 Award In Practical Cleaning Skills (Emulsion Floor Polish) - PCF1	£25.00	£16.00
CIWM WAMITAB Level 1 Award in Practical Cleaning Skills (food areas and appliances) - PCA1	£25.00	£16.00
CIWM WAMITAB Level 1 Award In Practical Cleaning Skills (furniture, fixtures and fittings) - PCH1	£25.00	£16.00
CIWM WAMITAB Level 1 Award In Practical Cleaning Skills (Guest rooms and public areas) - PCG1	£25.00	£16.00
CIWM WAMITAB Level 1 Award In Practical Cleaning Skills (Hard Floor Surfaces) - PCI1	£25.00	£16.00
CIWM WAMITAB Level 1 Award In Practical Cleaning Skills (Interior Walls and Windows) - PCJ1	£25.00	£16.00
CIWM WAMITAB Level 1 Award In Practical Cleaning Skills (Refuse Chutes) - PCB1	£25.00	£16.00
CIWM WAMITAB Level 1 Award in Practical Cleaning Skills (Stairs and Landings) - PCK1	£25.00	£16.00
CIWM WAMITAB Level 1 Award In Practical Cleaning Skills (Suction Clean Floor Surfaces) - PCL1	£25.00	£16.00
CIWM WAMITAB Level 1 Award In Practical Cleaning Skills (Washrooms) - PCM1	£25.00	£16.00

	1st Award	Subsequent Award
CIWM WAMITAB Level 1 Award in Practical Cleaning Skills (biohazard areas) – PCBA1	£25.00	£16.00
CIWM WAMITAB Level 1 Award in Practical Cleaning Skills (animal pest contamination) – PCPC1	£25.00	£16.00
CIWM WAMITAB Level 1 Award in Practical Cleaning Skills (trauma scenes) – PCTS1	£25.00	£16.00
CIWM WAMITAB Level 1 Award in Practical Cleaning Skills (carpets) – PCO1	£25.00	£16.00
CIWM WAMITAB Level 1 Award in Practical Cleaning Skills (upholstery) – PCU1	£25.00	£16.00
CIWM WAMITAB Level 1 Award in Practical Cleaning Skills (wheeled bins) – PCWB1	£25.00	£16.00
CIWM WAMITAB Level 1 Award in Practical Cleaning Skills (sustainable cleaning) – PCSC1	£25.00	£16.00
CIWM WAMITAB Level 1 Award in Practical Cleaning Skills (using machinery for hard floors) –PCHF1	£25.00	£16.00

2.2.3 Level 2 RQF Qualifications

	Qualification Fee
CIWM WAMITAB Level 2 Award In Cleaning Principles (CPA2)	£110
CIWM WAMITAB Level 2 Certificate for Sustainable Waste Management Operative (SWMO2)	£110
CIWM WAMITAB Level 2 Certificate for Sustainable Waste Management Operative (Waste Collection Driver) (SWMCD2)	£110
CIWM WAMITAB Level 2 Certificate for Sustainable Waste Management Operative (Waste Collection) (SWMWC2)	£110
CIWM WAMITAB Level 2 Certificate in Cleaning and Support Services (CSSERV2)	£110
CIWM WAMITAB Level 2 Certificate in Cleaning Principles (CP2)	£110
CIWM WAMITAB Level 2 Certificate in Principles of Sustainable Resource Management (PSRM2)	£110
CIWM WAMITAB Level 2 Certificate for Waste and Resource Management Operatives (WRO2)	£110
CIWM WAMITAB Level 2 Diploma for Sustainable Recycling Activities (SRA2, SRAC2, SRAP2, SRARS2, SRAWE2)	£110
CIWM WAMITAB Level 2 Diploma for Sustainable Waste Management Operative (Team Leader) (SWMTL2)	£110
CIWM WAMITAB Level 2 Diploma for Sustainable Waste Management Operative (Waste Site Operative) (SWMWO2)	£110
CIWM WAMITAB Level 2 Certificate in Principles of Healthcare Cleaning (HCO2)	£110

2.2.4 Level 2 BPA-CIWM Parking Qualification

	Qualification Fee	Re-sit Fee
CIWM WAMITAB Level 2 Award for Parking Enforcement Officers (PEOA2, PEOB2, PEOC2, PEOD2, PEOE2, PEOF2)	£90	£29

2.2.5 Level 3 RQF Qualifications

	Qualification Fee
CIWM WAMITAB Level 3 Certificate in Principles of Sustainable Resource Management (PSRM3, PSRMR3)	£147
CIWM WAMITAB Level 3 Diploma for Sustainable Recycling Activities (Supervisory) (SRASUP3, SRARSUP3)	£147
CIWM WAMITAB Level 3 Diploma for Waste Supervisor (WSUP3)	£147

2.2.6 Level 3 BPA-CIWM Parking Qualification

	Qualification Fee
CIWM WAMITAB Level 3 Award in Notice Processing (NPA3, NPB3, NPC3, NPD3)	£90

2.2.7 Level 4 RQF Qualifications

	Qualification Fee
CIWM WAMITAB Level 4 Diploma in Systems and Operations Management (SOM4)	£229
CIWM WAMITAB Level 4 Diploma in Systems and Operations Management: Small Scale Operations (SSOM4)	£229

2.2.8 Level 5 RQF Qualifications

	Qualification Fee
CIWM (WAMITAB) Level 5 Certificate for Healthcare Waste Manager at a Healthcare Facility	£95
CIWM (WAMITAB) Level 5 Certificate for Healthcare Waste Manager at a Healthcare Waste Transfer Operation	£95
CIWM (WAMITAB) Level 5 Certificate for Healthcare Waste Manager at a Healthcare Waste Treatment Facility	£95

2.2.9 Apprenticeships (Wales Only)

	Qualification Fee
Level 2 Apprenticeship <i>without</i> FS registration via CIWM OCR Centre	£148
Level 3 Apprenticeship <i>without</i> FS registration via CIWM OCR Centre	£165
Level 4 Apprenticeship	£218

Section 3: Other Charges

	Fee
WR1 Online Tutor Training Course	TBC
CP1 Online Tutor Training Course	TBC
RR1 Online Tutor Training Course	TBC



CIWM

Qualifications

Together, we stand for
a world beyond waste

Our purpose is to move the world beyond waste

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More for professional life

Our mission is to unite, equip and mobilise our professional community to lead, influence and deliver the science, strategies, businesses and policies for the sustainable management of resources and waste.

For more information about how we can support you, visit [ciwm.co.uk](https://www.ciwm.co.uk).

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