



CIWM

Qualifications

Version 1, December 2021

Qualification Code: 603/5889/0

CIWM Code: PIPC1

Maximum Guided Learning Hours: 35

Total Qualification Time: 39

CIWM (WAMITAB) Level 1 Award in Infection Prevention and Control

Together, we stand for
a world beyond waste

About CIWM and this Handbook

About CIWM

CIWM is an awarding organisation and charity that develops qualifications for those working in cleaning, street cleansing, facilities management, resource management, recycling and parking from operative through to management level.

As the leading professional body for resource and waste professionals, CIWM (Chartered Institution of Wastes Management) is the voice of the sector and represents over 5,500 individuals in the UK and overseas.

CIWM has a unique understanding of the sector. Our professional knowledge and trusted reputation enables us to inform and influence legislation and policy, playing a vital part in shaping the future role and reputation of the sector.

Equal Opportunities

CIWM supports the principles of equal opportunities, and we are committed to meeting these principles in the provision of all our qualifications and assessments. We firmly believe that all learners and stakeholders are therefore entitled to receive equal treatment irrespective of age, sex, race, marital status, religion, disability, or sexual orientation.

The Purpose of this Qualification Handbook

Welcome to your CIWM Qualification Handbook. This will help you to complete your qualification. It contains:

- The units you need to achieve to complete your qualification.
- Information about your responsibilities as a candidate.
- Reference information covering each learning outcome and assessment criteria.

Candidate Information

Name

CIWM Learner Number

Registration Date

Enrolment Date

Centre Name

Centre Address

Centre Contact

Tutor Name

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Frequently Asked Questions

What is a regulated qualification?

A regulated qualification demonstrates that you have the knowledge, skills and/or understanding to meet the standards expected by employers in your industry. Your qualification is recognised by CIWM and one or more of the educational regulators across the UK.

What is the objective of this qualification?

Learners will develop the basic knowledge required by employers within the cleaning industry. This qualification is designed for anyone looking to improve their employment prospects for the future by gaining a greater understanding of cleaning activities. Once learners have achieved this qualification they will be able to progress directly into entry level job roles within the sector.

Who is it for?

- New entrants to the industry
- Pre and post gate prisoners
- Long-term unemployed who wish to retrain
- Experienced workers seeking a formal qualification
- Individuals working in the wider supply-chain

What are the entry requirements of this qualification?

This qualification is open entry. This means that learners interested in undertaking this qualification do not require any other qualifications or levels of attainment to take this qualification.

What job role could this qualification lead to or support?

Learners that achieve this qualification will be able to progress into employment in the cleaning industry. Cleaning is one of the largest business sectors in the UK, employing over 437,600 people in 30,800 workplaces during 2012 (Asset Skills, 2013).

There is significant potential for employment within the cleaning industry in elementary occupations due to the labour intensive nature of cleaning activities.

What do I need to achieve?

You will need the single mandatory unit to complete the qualification.

Mandatory Unit Group

Introduction to Principles of Infection Prevention and Control (PIPC1)

What is a unit?

The units of a qualification describe what you must be able to do and understand to perform work activities competently in your job role.

- Learning outcomes: describe what tasks you will be able to do as a result of learning.
- Assessment criteria: describe what activities you will need to do and what you must know to complete each task.

What is a CIWM (WAMITAB) Qualifications Centre?

You will gain your qualification through a CIWM (WAMITAB) Qualifications Centre. It may be your place of work, a local college or training provider. Assessment of your qualification will be carried out at

your place of work and the centre is responsible for the administration. Centre staff will therefore:

- Register you with CIWM.
- Provide a registration number.
- Apply for your certificate when you have completed your qualification or units.

How long will it take?

You have two years to complete your qualification from the date of registration, but your centre may have some requirements that they will explain to you.

Who will help me achieve my qualification?

The following people at the CIWM (WAMITAB) Qualifications Centre will help you to achieve your qualification:

Your Tutor

The tutor is the person you will have the most contact with as you work towards your qualification. They will provide the training.

What are my responsibilities as a learner?

You will need to:

- Provide your centre with your personal details so they can register you with CIWM

- Comply with CIWM learner code of conduct for multiple choice tests
- Comply with health and safety law and regulations

What steps will I need to take to complete my qualification?

1. **Planning:** your tutor will tell you how you will learn and be assessed. You will be given the right to request reasonable adjustments if needed.
2. **Learning:** you will spend time with your tutor and this workbook developing your knowledge of the sector.
3. **Assessment – Paper or Online Multiple-Choice Test:** you be provided with a test paper and asked to answer a series of questions by selecting the best possible answers from a list of four choices.
4. **Achievement:** once you have completed the test, your centre will apply for your CIWM certificate.

What are the evidence requirements for this qualification?

The primary sources of evidence for this qualification will be the results from a Multiple Choice Test.

Where do I go if I need more information about my qualification and assessments?

- Your tutor
- Your qualification workbook
- CIWM

Useful Words

| Instructional verbs | Definition |
|--------------------------------------|--|
| Assessment Criteria | These specify the standard that you are expected to meet to demonstrate that you have achieved the Learning Outcome. Assessment criteria are detailed enough to allow judgments to be made about your competence. |
| Awarding Organisation | To have a qualification recognised in the UK it must be accredited through an awarding body. These organisations are regulated by Ofqual in England, Qualifications Wales, CCEA in Northern Ireland and SQA in Scotland to ensure that you receive a high quality, recognised qualification upon completion of the course. |
| CIWM | An Awarding Organisation for a wide range of qualifications in waste management and recycling, cleaning and street cleansing, facilities management, and parking. CIWM is responsible for ensuring the on-going quality of the delivery and assessment of qualifications, and issues certificates to learners upon completion. We have over 25 years of experience developing and quality assuring qualifications, training, and course materials. |
| CIWM (WAMITAB) Qualifications Centre | These centres are training organisations that have met our strict quality standards and have been approved to deliver our qualifications to learners. They include private providers, colleges of further education, employers, and prisons. |
| Competence | Competence, in relation to the qualification, describes your ability to consistently be able to undertake work activities, know and understand work-related tasks as per the requirements set out in the standards. |
| Learner | A person who is registered to work towards achievement of a qualification – i.e. you! |
| Learning Outcome | These set out what you will be expected to know, understand or be able to do. Each learning outcome relates to one or more assessment criteria, and together they set a clear assessment standard for each unit. |
| Multiple Choice Tests | A form of assessment where learners are asked to select the best possible answer from the list provided. |
| Tutor | A person employed to instruct an individual or small group on a particular topic. Tutors that deliver knowledge and understanding qualifications and units should have relevant competence and experience in the subject that they are delivering and have experience of delivering vocational learning. |
| Units – Mandatory and Optional | Units form the building blocks of all qualifications that are nationally regulated on the Qualification Credit Framework. Units are small chunks of learning that focus on specific aspects of knowledge, skills and understanding. Mandatory units are those that you must achieve, and Optional units offer a range of subjects that you may choose between. |
| Vocational | A qualification is vocational when it relates directly to the skills, knowledge and understanding required to undertake a specific or broad job role. |

Unit Terms

| Instructional verbs | Definition |
|---------------------|---|
| Describe | Provide a vivid picture of what it is by using imagery, adjectives, and adverbs to make the subject easy to understand. It may also convey an idea or fact. |
| Identify | This requires the learner to list and describe what is required or relevant to produce an outcome or requires the learner to make choices to achieve a particular aspect of their job. At Level 4, this would require the learner to say what is available, make the choice and then to explain or justify why the choice was made. |
| List | To produce several relevant items which apply to the question. Further description is not required. |
| State | To express something definitely or clearly in speech or writing. |

SECTION 1 – Mandatory Unit Group

Unit PIPC1: Introduction to Principles of Infection Prevention and Control

| Learning Outcome | Assessment Criterion | Indicative Content | MCQ |
|--|--|---|-----|
| 1. Know the importance of infection prevention and control | 1.1. Define the following terms: <ul style="list-style-type: none"> • 'Infection' • 'Pathogen' • 'Colonisation' • 'Contagion' • 'Cross-contamination' | Learners must state what these words mean. | ✓ |
| | 1.2. Outline the chain of infection | Learners must provide a brief description of the main points that make up the chain of infection. | ✓ |
| | 1.3. List the common types of infection in the workplace | Learner must list common types of infection in the workplace. | ✓ |
| | 1.4. Identify the common sources of infection in the workplace | Learners must recognise common sources of infection in the workplace. | ✓ |
| | 1.5. Identify standard procedures for infection prevention and control | Learners must recognise the standard procedures for infection prevention and control. | ✓ |
| | 1.6. Describe how to break the chain of infection using standard procedures for infection prevention and control | Learners must set out the ways to break the chain of infection using standard procedures for infection prevention and control. | ✓ |
| | 1.7. Describe the role of risk assessment in reducing the spread of infection | Learners must set out how risk assessment is used to reduce the spread of infection considering: <ul style="list-style-type: none"> • What risk assessment is? • How a risk assessment is carried out? • How this process related to infection prevention and control? | ✓ |
| 2. Know the roles and responsibilities of those involved in infection prevention and control | 2.1. Identify employers role and legal responsibilities in terms of infection prevention and control | Learners must clearly express employers role and legal responsibilities under Management of Health and Safety at Work Regulations 1999 /COSHH/ Health and Safety at Work etc. Act 1974 for infection prevention and control | ✓ |
| | 2.2. State employees role and legal responsibilities in terms of infection prevention and control | Learners must clearly express employees role and legal responsibilities under Management of Health and Safety at Work Regulations 1999 /COSHH/ Health and Safety at Work etc. Act 1974 for infection prevention and control | ✓ |

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| 3. Know the importance of correct hand washing procedure for infection prevention and control | 3.1. State the importance of hand washing for the prevention and control of infection | Learners must clearly express the importance of hand washing for the prevention and control of infection. | ✓ |
| | 3.2. List the facilities and equipment required for hand washing | Learners must list the facilities and equipment required for hand washing. | ✓ |
| | 3.3. Identify when individuals are expected to wash their hands | Learners must recognise when individuals should wash their hands. | ✓ |
| | 3.4. Outline the procedure for correct hand washing | Learners must state the steps for correct hand washing. | ✓ |
| 4. Know how Personal Protective Equipment (PPE) is used in infection prevention and control | 4.1. Identify the Personal Protective Equipment (PPE) which should be worn for different risks | Learners must recognise the Personal Protective Equipment (PPE) which should be worn for different risks. | ✓ |
| | 4.2. Identify the responsibilities of employers relating to providing Personal Protective Equipment (PPE) | Learners must recognise the responsibilities of employers relating to providing Personal Protective Equipment (PPE) under COSHH/Health and Safety at Work etc. Act 1974 for infection prevention and control. | ✓ |
| | 4.3. Identify the responsibilities of employees relating to the use of Personal Protective Equipment (PPE) | Learners must recognise the responsibilities of employees relating to the use of Personal Protective Equipment (PPE) under COSHH/Health and Safety at Work etc. Act 1974 for infection prevention and control. | ✓ |
| | 4.4. State how to dispose of contaminated Personal Protective Equipment (PPE) safely | Learners must clearly express how to dispose of used, contaminated, damaged and expired Personal Protective Equipment (PPE) safely. | ✓ |
| 5. Know the decontamination process | 5.1. Define the following terms: • 'Contamination' • 'Decontamination' | Learners must state what these words mean. | ✓ |
| | 5.2. State the difference between: - Cleaning - Disinfection/Sanitisation - Sterilisation | Learners must look at the characteristics of these activities and outline the differences. | ✓ |
| | 5.3. Outline the correct cleaning methods used in decontamination process | Learners must state the correct cleaning methods that should be used in the decontamination process. | ✓ |
| | 5.4. Outline the correct decontamination methods used in the disinfection process | Learners must state the correct decontamination methods that should be used in the disinfection process. | ✓ |

| | | | |
|---|---|--|---|
| 6. Know the importance of good waste management in infection prevention and control | 6.1. Identify different categories of infectious waste and the associated risks | Learners must recognise the different categories of infectious waste and the associated risks. | ✓ |
| | 6.2. State how to reduce the risk of sharps injury | Learners must clearly express how to reduce the risk of sharps injury. | ✓ |
| | 6.3. Outline how to dispose of different types of infectious waste safely | Learners must state how to dispose of different types of infectious waste safely. | ✓ |
| | 6.4. State how infectious waste should be stored prior to collection | Learners must clearly express how infectious waste should be stored prior to collection. | ✓ |

Appendix 1: Qualification Structure

To achieve this qualification, candidates must complete the Mandatory Unit.

Mandatory Units

| Title | Level | CIWM Unit Code |
|--|-------|----------------|
| Introduction to Principles of Infection Prevention and Control | 1 | PIPC1 |

Our purpose is to move the world beyond waste

Help us protect the environment by only printing this document if absolutely necessary and, where possible, please only print the pages you need.

This document has been designed to use minimal ink when printed.

More for professional life

Our mission is to unite, equip and mobilise our professional community to lead, influence and deliver the science, strategies, businesses and policies for the sustainable management of resources and waste.

For more information about how we can support you, visit ciwm.co.uk.



CIWM | **Qualifications**

Together, we stand for
a world beyond waste

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