



CIWM

Qualifications

0048, Version 7, September 2023

Fees and Charges

Together, we stand for a world beyond waste

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Every effort has been made to ensure that the information contained in this publication is accurate at the time of going to press. The information in this book is for guidance only and CIWM cannot be held responsible for any inaccuracies.

Contents

Introduction.....	4
Section 1: Administration Charges	5
Section 2: Registration Charges.....	7
2.1 Operator Competence Scheme	7
2.2 All Other Qualifications	10
Section 3: Other Charges.....	14

Introduction

Welcome to the [CIWM Fees and Charges 2023 document](#).

CIWM is an awarding organisation and charity that develops qualifications for those working in cleaning, street cleansing, facilities management, resource management, recycling and parking from operative through to management level.

As the leading professional body for resource and waste professionals, CIWM (Chartered Institution of Wastes Management) is the voice of the sector and represents over 5,500 individuals in the UK and overseas.

CIWM has a unique understanding of the sector. Our professional knowledge and trusted reputation enables us to inform and influence legislation and policy, playing a vital part in shaping the future role and reputation of the sector.

This document contains everything you need to know about CIWM registration charges for 2023. The charges published in this document are effective during the period between 1st January 2023 and 31st December 2023. It is the responsibility of the approved CIWM (WAMITAB) Qualifications Centre to ensure the most up to date version is in use.

This document provides the following information:

- **Section 1:** provides you with information on the administration charges associated with the CIWM (WAMITAB) Qualifications Centre network.
- **Section 2:** outlines the registration charges associated with the qualifications we offer as well as the CIWM Operator Competence scheme and Continuing Competence scheme.
- **Section 3:** provides the pricing for materials, courses and programmes developed by CIWM.

Please note that the charges quoted in this document are accurate at the time of publication and are for CIWM registration only – those planning to undertake a CIWM qualification will need to contact an approved CIWM (WAMITAB) Qualifications Centre for training and assessment fees.

In the event of non-payment, CIWM reserves the right to withdraw CIWM (WAMITAB) Qualifications Centre recognition, withhold certificates and to suspend registrations.

Section 1: Administration Charges

1.1 CIWM (WAMITAB) Qualifications Centre Admin Charges

These charges apply to CIWM (WAMITAB) Qualifications Centre that are registered to offer regulated qualifications across the UK.

	Fee
New CIWM (WAMITAB) Qualifications Centre Approval	£935
Minimum Annual Invoice Level (i.e. to register 20+ candidates per year)	£850
Annual registration fee for delivery of Operator Competence Qualifications at Level 4	£935
EQA Visits	£440
Portfolio review by EQA where CIWM (WAMITAB) Qualifications Centre is not 'self-authorising' (per Learner) and for VRQ reviews (all Centres)	£27.50
Administration Charge for Quartz Data Amendments (e.g. name changes)	£22

1.2 Operator Competence Scheme Qualification Admin Charges

	Fee
Changes to registered qualification (No charge if change is made within 3 months of registration date)	£66
Replacement Certificate**	£54
Certificate of Competence (where a qualification is awarded by another awarding body)	£54
Bespoke unit packages (e.g. if CIWM (WAMITAB) Qualifications Centre require smaller number of units, units from different qualifications etc.)	Bespoke

** CIWM (WAMITAB) Qualifications Centres are responsible for the accuracy of data submitted to CIWM QuartzWeb. If the details on a certificate (e.g. learner name, units etc.) are found to be incorrect, the CIWM (WAMITAB) Qualifications Centre will be charged for a replacement certificate.

1.3 All Other Qualification Admin Charges

	Fee
Changes to registered qualification (No charge if change is made within 1 month of registration date)	£44
Replacement Certificate**	£54
Bespoke unit packages (e.g. if CIWM (WAMITAB) Qualifications Centre require smaller number of units, units from different qualifications etc.)	Bespoke

** CIWM (WAMITAB) Qualifications Centres are responsible for the accuracy of data submitted to CIWM QuartzWeb. If the details on a certificate (e.g. learner name, units etc.) are found to be incorrect, the CIWM (WAMITAB) Qualifications Centre will be charged for a replacement certificate.

1.4 Enquiries and Appeals

Stage	Description	Fee
1	Enquiry – Test result	£10
2	Appeal – Outcome of an Enquiry	£50
2	Appeal – Action or Sanction	£350
2	Appeal – Action or Sanction (withdrawal of approval for a specific qualification(s) delivered by the CIWM (WAMITAB) Qualifications Centre)	£350
2	Appeal – Action or Sanction (withdrawal of approval for all qualifications delivered by the CIWM (WAMITAB) Qualifications Centre)	£350
2	Appeal – Qualification approval or staff approval	£50
2	Appeal – CIWM (WAMITAB) Qualifications Centre Approval	£350
2	Appeal – Application for access arrangements and special consideration	£50
2	Appeal – withdrawal of CIWM (WAMITAB) Qualifications Centre Approval	£350
3	Independent Appeals Board	£350

For further information about enquiries and appeals, please refer to our Enquiries and Appeals policy (104)

Section 2: Registration Charges

2.1 Operator Competence Scheme

2.1.1 Operator Competence Qualifications for High Risk Waste Facilities

	Operator Competence Level 4 + CoTC	Operator Competence Level 4 only	CoTC Only
CIWM (WAMITAB) Level 4 High Risk Operator Competence for Managing Hazardous Open Landfill (HROC1)	£393	£300	£192
CIWM (WAMITAB) Level 4 High Risk Operator Competence for Managing Non-Hazardous Open Landfill (HROC2)	£393	£300	£192
CIWM (WAMITAB) Level 4 High Risk Operator Competence for Closed Landfill (HROC3)	£393	£300	£192
CIWM (WAMITAB) Level 4 High Risk Operator Competence for Managing Transfer of Hazardous Waste (HROC4)	£393	£300	£192
CIWM (WAMITAB) Level 4 High Risk Operator Competence for Managing Thermal Treatment of Hazardous Waste (HROC5)	£393	£300	£192
CIWM (WAMITAB) Level 4 High Risk Operator Competence for Managing Physical and Chemical Treatment of Hazardous Waste (HROC6)	£393	£300	£192

2.1.2 Operator Competence Qualifications for Medium Risk Waste Facilities

	Operator Competence Level 4
CIWM (WAMITAB) Level 4 Medium Risk Operator Competence for Non-Hazardous Waste Treatment and Transfer (MROC1)	£150
CIWM (WAMITAB) Level 4 Medium Risk Operator Competence for Physical Treatment (MROC2)	£150
CIWM (WAMITAB) Level 4 Medium Risk Operator Competence for Open Windrow Composting (MROC3)	£150
CIWM (WAMITAB) Level 4 Medium Risk Operator Competence for Closed Vessel Composting (MROC4)	£150
CIWM (WAMITAB) Level 4 Medium Risk Operator Competence for Anaerobic Digestion (MROC5)	£150
CIWM (WAMITAB) Level 4 Medium Risk Operator Competence for Storage of Digestate (Wales Only) (MROC6)	£150
CIWM (WAMITAB) Level 4 Medium Risk Operator Competence for Storage of Non-Hazardous Wastes (England Only) (MROC6b)	£150
CIWM (WAMITAB) Level 4 Medium Risk Operator Competence for Open Inert Landfill (MROC7)	£150

	Operator Competence Level 4
CIWM (WAMITAB) Level 4 Medium Risk Operator Competence for Open Inert Landfill Single Waste Stream (MROC8)	£150
CIWM (WAMITAB) Level 4 Medium Risk Operator Competence for Closed Inert Landfill (MROC9)	£150
CIWM (WAMITAB) Level 4 Medium Risk Operator Competence for Non-Hazardous Sludge and Land Spreading (MROC10a and b)	£150
CIWM (WAMITAB) Level 4 Medium Risk Operator Competence for Dredgings (MROC11)	£150
CIWM (WAMITAB) Level 4 Medium Risk Operator Competence for Non-Hazardous Waste Transfer (MROC12)	£150
CIWM (WAMITAB) Level 4 Medium Risk Operator Competence for Contaminated Land Remediation (MROC13)	£150
CIWM (WAMITAB) Level 4 Medium Risk Operator Competence for Household Waste Recycling Centres (MROC14a and b)	£150
CIWM (WAMITAB) Level 4 Medium Risk Operator Competence for Non-Hazardous Clinical Waste Treatment (MROC16)	£150
CIWM (WAMITAB) Level 4 Medium Risk Operator Competence for Non-Hazardous Clinical Waste Transfer (MROC16)	£150
CIWM (WAMITAB) Level 4 Medium Risk Operator Competence for Storage of Hazardous Waste (MROC17)	£150
CIWM (WAMITAB) Level 4 Medium Risk Operator Competence for Mechanical Biological Treatment (MROC18)	£150
CIWM (WAMITAB) Level 4 Certificate in Waste and Resource Management (VRQ406, VRQ407, VRQ408, VRQ409, VRQ410, VRQ411, VRQ412, VRQ413)	£150

2.1.3 Operator Competence Qualifications for Low Risk Waste Facilities

	Operator Competence Level 4
CIWM (WAMITAB) Level 4 Low Risk Operator Competence for Non-Hazardous Waste Transfer and Storage (LROC1)	£99
CIWM (WAMITAB) Level 4 Low Risk Operator Competence for Non-Hazardous Treatment to Produce Soil (LROC2)	£99
CIWM (WAMITAB) Level 4 Low Risk Operator Competence for Inert Storage and Transfer (LROC3)	£99
CIWM (WAMITAB) Level 4 Low Risk Operator Competence for Inert Physical Treatment (LROC4)	£99
CIWM (WAMITAB) Level 4 Low Risk Operator Competence for Construction Waste (LROC5)	£99

2.1.4 Other Operator Competence Qualifications

	Operator Competence Level 4
CIWM (WAMITAB) Level 4 Operator Competence for Managing Thermal Treatment Facilities (AOC01a, AOC01b, AOC01c, AOC01d)	£300

2.1.5 Continuing Competence Scheme

	England & Wales	Northern Ireland	Scotland
Continuing Competence Test	£174	£174	-

Please note: once a continuing competence certificate expires, CIWM will not issue a replacement certificate.

2.2 All Other Qualifications

2.2.1 Level 1 RQF Qualifications

	Qualification Fee
CIWM (WAMITAB) Level 1 Award in Cleaning Principles – CP1	£80
CIWM (WAMITAB) Level 1 Award in Reuse and Refurbishment – RR1	£80
CIWM (WAMITAB) Level 1 Award in Waste and Recycling – WR1	£80
CIWM (WAMITAB) Level 1 Award in Principles of Infection Prevention and Control – PIPC1	£80
CIWM (WAMITAB) Level 1 Diploma in Recycling Activities – GROCP1, GRORP1, GROWE1, GROWEC1	£80

2.2.2 Level 1 RQF Qualifications: Practical Cleaning Skills Suite

	1 st Award	Subsequent Award
CIWM (WAMITAB) Level 1 Award in Practical Cleaning Skills (Bathrooms) - PCC1	£25.00	£18.00
CIWM (WAMITAB) Level 1 Award In Practical Cleaning Skills (Bodily fluids, spillages and hazardous items) - PCD1	£25.00	£18.00
CIWM (WAMITAB) Level 1 Award in Practical Cleaning Skills (Buff floor surfaces) - PCN1	£25.00	£18.00
CIWM (WAMITAB) Level 1 Award in Practical Cleaning Skills (Dry sweep and damp mop floors) - PCE1	£25.00	£18.00
CIWM (WAMITAB) Level 1 Award In Practical Cleaning Skills (Emulsion Floor Polish) - PCF1	£25.00	£18.00
CIWM (WAMITAB) Level 1 Award in Practical Cleaning Skills (food areas and appliances) - PCA1	£25.00	£18.00
CIWM (WAMITAB) Level 1 Award In Practical Cleaning Skills (furniture, fixtures and fittings) - PCH1	£25.00	£18.00
CIWM (WAMITAB) Level 1 Award In Practical Cleaning Skills (Guest rooms and public areas) - PCG1	£25.00	£18.00
CIWM (WAMITAB) Level 1 Award In Practical Cleaning Skills (Hard Floor Surfaces) - PCI1	£25.00	£18.00
CIWM (WAMITAB) Level 1 Award In Practical Cleaning Skills (Interior Walls and Windows) - PCJ1	£25.00	£18.00
CIWM (WAMITAB) Level 1 Award In Practical Cleaning Skills (Refuse Chutes) - PCB1	£25.00	£18.00
CIWM (WAMITAB) Level 1 Award in Practical Cleaning Skills (Stairs and Landings) - PCK1	£25.00	£18.00
CIWM (WAMITAB) Level 1 Award In Practical Cleaning Skills (Suction Clean Floor Surfaces) - PCL1	£25.00	£18.00
CIWM (WAMITAB) Level 1 Award In Practical Cleaning Skills (Washrooms) - PCM1	£25.00	£18.00

	1 st Award	Subsequent Award
CIWM (WAMITAB) Level 1 Award in Practical Cleaning Skills (biohazard areas) – PCBA1	£25.00	£18.00
CIWM (WAMITAB) Level 1 Award in Practical Cleaning Skills (animal pest contamination) – PCPC1	£25.00	£18.00
CIWM (WAMITAB) Level 1 Award in Practical Cleaning Skills (trauma scenes) – PCTS1	£25.00	£18.00
CIWM (WAMITAB) Level 1 Award in Practical Cleaning Skills (carpets) – PCO1	£25.00	£18.00
CIWM (WAMITAB) Level 1 Award in Practical Cleaning Skills (upholstery) – PCU1	£25.00	£18.00
CIWM (WAMITAB) Level 1 Award in Practical Cleaning Skills (wheeled bins) – PCWB1	£25.00	£18.00
CIWM (WAMITAB) Level 1 Award in Practical Cleaning Skills (sustainable cleaning) – PCSC1	£25.00	£18.00
CIWM (WAMITAB) Level 1 Award in Practical Cleaning Skills (using machinery for hard floors) –PCHF1	£25.00	£18.00

2.2.3 Level 2 RQF Qualifications

	Qualification Fee
CIWM (WAMITAB) Level 2 Award In Cleaning Principles (CPA2)	£121
CIWM (WAMITAB) Level 2 Certificate for Sustainable Waste Management Operative (SWMO2)	£121
CIWM (WAMITAB) Level 2 Certificate for Sustainable Waste Management Operative (Waste Collection Driver) (SWMCD2)	£121
CIWM (WAMITAB) Level 2 Certificate for Sustainable Waste Management Operative (Waste Collection) (SWMWC2)	£121
CIWM (WAMITAB) Level 2 Certificate in Cleaning and Support Services (CSSERV2)	£121
CIWM (WAMITAB) Level 2 Certificate in Cleaning Principles (CP2)	£121
CIWM (WAMITAB) Level 2 Certificate in Principles of Sustainable Resource Management (PSRM2)	£121
CIWM (WAMITAB) Level 2 Certificate for Waste and Resource Management Operatives (WRO2)	£121
CIWM (WAMITAB) Level 2 Diploma for Sustainable Recycling Activities (SRA2, SRAC2, SRAP2, SRARS2, SRAWE2)	£121
CIWM (WAMITAB) Level 2 Diploma for Sustainable Waste Management Operative (Team Leader) (SWMTL2)	£121
CIWM (WAMITAB) Level 2 Diploma for Sustainable Waste Management Operative (Waste Site Operative) (SWMWO2)	£121
CIWM (WAMITAB) Level 2 Certificate in Principles of Healthcare Cleaning (HCO2)	£121

2.2.4 Level 2 BPA-CIWM Parking Qualification

	Qualification Fee	Re-sit Fee
CIWM (WAMITAB) Level 2 Award for Parking Enforcement Officers (PEOA2, PEOB2, PEOC2, PEOD2, PEOE2, PEOF2)	£99	£32

2.2.5 Level 3 RQF Qualifications

	Qualification Fee
CIWM (WAMITAB) Level 3 Award in Health and Safety Supervision for Resource and Waste Management Sector	£125
CIWM (WAMITAB) Level 3 Certificate in Principles of Sustainable Resource Management (PSRM3, PSRMR3)	£162
CIWM (WAMITAB) Level 3 Diploma for Sustainable Recycling Activities (Supervisory) (SRASUP3, SRARSUP3)	£162
CIWM (WAMITAB) Level 3 Diploma for Waste Supervisor (WSUP3)	£162

2.2.6 Level 3 BPA-CIWM Parking Qualification

	Qualification Fee
CIWM (WAMITAB) Level 3 Award in Notice Processing (NPA3, NPB3, NPC3, NPD3)	£99

2.2.7 Level 4 RQF Qualifications

	Qualification Fee
CIWM (WAMITAB) Level 4 Diploma in Systems and Operations Management (SOM4)	£252
CIWM (WAMITAB) Level 4 Diploma in Systems and Operations Management: Small Scale Operations (SSOM4)	£252

2.2.8 Level 5 RQF Qualifications

	Qualification Fee
CIWM (WAMITAB) Level 5 Certificate for Healthcare Waste Manager at a Healthcare Facility	£104.50
CIWM (WAMITAB) Level 5 Certificate for Healthcare Waste Manager at a Healthcare Waste Transfer Operation	£104.50
CIWM (WAMITAB) Level 5 Certificate for Healthcare Waste Manager at a Healthcare Waste Treatment Facility	£104.50

2.2.9 Apprenticeships (Wales Only)

	Qualification Fee
Level 2 Apprenticeship <i>without</i> FS registration via CIWM OCR Centre	£162
Level 3 Apprenticeship <i>without</i> FS registration via CIWM OCR Centre	£181
Level 4 Apprenticeship	£240

Section 3: Other Charges

	Fee
WR1 Online Tutor Training Course	£66
CP1 Online Tutor Training Course	£66
RR1 Online Tutor Training Course	£66



CIWM

Qualifications

Together, we stand for
a world beyond waste

Our purpose is to move the world beyond waste

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More for professional life

Our mission is to unite, equip and mobilise our professional community to lead, influence and deliver the science, strategies, businesses and policies for the sustainable management of resources and waste.

For more information about how we can support you, visit [ciwm.co.uk](https://www.ciwm.co.uk).

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